## **EEA/EEB - DISTRICT TRANSPORTATION SERVICES AND VEHICLE USE**

District transportation vehicles shall be driven only by District employees and shall be used in accordance with governing law and relevant District policies, regulations and administrative guidelines. District employees shall not be permitted to drive a District transportation vehicle unless: (1) they are properly licensed as required by law; (2) they have successfully completed all required training, as determined by the director of transportation; and (3) they satisfy the requirements for District insurance coverage when driving the transportation vehicle, as determined by the risk manager.

The use of District buses shall be prioritized in the following order: (1) transportation of students to and from school; (2) transportation of students to and from Colorado High School Activities Association ("CHSAA") activities; (3) transportation of students to and from curricular activities away from school; (4) transportation of students to and from non-CHSAA extracurricular activities away from school; and (5) transportation of non-student groups.

If the director of transportation determines that the District has a shortage of qualified bus drivers or that regular bus service is not practical for certain routes or activities, arrangements may be made to contract for the transportation of District students, together with appropriate District employees and volunteers. Such contracts, including but not limited to the services provided under such contracts and the equipment and labor used to provide those services, shall comply with governing law and relevant District policies and regulations.

Adopted by Superintendent: October 26, 2015

LEGAL REF: C.R.S. 22-32-122