



## **GDQB - RESIGNATION OF CLASSIFIED STAFF**

In those cases where a classified employee submits a voluntary resignation, he or she should send a copy of the resignation letter to the office of personnel services.

If an employee resigns as a result of an allegation of unlawful behavior involving a child, including unlawful sexual behavior, which is supported by a preponderance of evidence, the superintendent is delegated the responsibility for immediately notifying the Colorado Department of Education (CDE) and for providing any information requested by CDE concerning the circumstances of the resignation. The district also shall notify the employee that information concerning his resignation is being forwarded to CDE unless such notice would conflict with the confidentiality requirements of the Child Protection Act.

Current practice codified 1994

Adopted: May 22, 1995

Revised: August 11, 1997

### **LEGAL REFS:**

C.R.S. 19-3-301, et. seq. (Child Protection Act of 1987)

C.R.S. 22-32-109.7